

SPECIAL AND REGULAR CITY COUNCIL MEETINGS OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, HELD ON MARCH 24, 2009

The City Council of the City of Leon Valley, Texas, met on the 24th day of March 2009 at 5:00 p.m. at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

SPECIAL CITY COUNCIL WORKSHOP MEETING - 5:00 P.M.

Call to order.

Mayor Riley called the meeting to order at 5:03 p.m. and asked that the minutes reflect the following members of Council were present: Reyna, Baldrige, Dean, and Nelson. She also announced that Councilman Manea would be arriving later.

City Manager Lambert, Assistant City Secretary Caldera, City Accountant Wallace, and Police Chief Wallace were also present.

The Mayor explained to Council that Attorney Ryan Henry would like to be moved up on the agenda. Councilman Reyna made a motion to switch the order of the two items listed on the executive session agenda. Councilwoman Baldrige seconded the motion. Upon vote, Mayor Riley announced the motion carried.

Convene into executive session in accordance with the Texas Government Code.

A. Section 5551.074, "Personnel Matters" to discuss selection of the members to the Leon Valley Economic Development Corporation - Board of Directors (Mayor Riley). B. Section 551.071 "Consultation with Attorney" to discuss litigation with The Elijah Group, Inc. (Mayor Riley/R.Henry)

Mayor Riley announced at 5:09 p.m. that Council would convene into executive session in accordance with the Texas Government code,

Section 551.074 "personnel matters" to discuss selection of the members to the Leon Valley Economic Development Corporation- Board of Directors and;
Section 551.071 " Consultation with Attorney" to discuss litigation with the Elijah Group, Inc.

Councilman Manea joined the meeting at 5:10 p.m.

Reconvene into open session and consider discussion and any action as appropriate from Executive session.

Council reconvened into open session at 6:55 p.m. Mayor Chris Riley announced that no action would be taken at this time on either item discussed during the executive session. Furthermore, she stated that the discussion would continue at the next regular City Council meeting.

Adjourn

A motion was made by Councilman Reyna and seconded by Councilwoman Baldrige to adjourn the meeting at 6:55 p.m.. Hearing no further comments, Mayor Riley announced the

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meeting adjourned.

REGULAR CITY COUNCIL MEETING - 7:00 P.M.

Call to order and Pledge of Allegiance.

Mayor Riley called the meeting to order at 7:04 p.m. and asked that the minutes reflect that the following members of Council were present: Manea, Reyna, Baldrige, Dean, and Nelson.

City Manager Lambert, Assistant City Secretary/HR Officer Caldera, Fire Chief Irwin, Police Chief Wallace, Economic Development Director Ryan, City Accountant Wallace, Development Intern Word and Assistant City Attorney Onion were also present.

Mayor Riley led the assembled group in the Pledge of Allegiance.

Citizens to be heard and time for objections to the Consent Agenda.

Mayor Riley asked Councilmembers if they wished for anything on the Consent Agenda to be removed from that agenda for further discussion. Hearing no requests, Mayor Riley then asked if anyone in the audience wished to address the Council. Seeing no one come forward for the "Citizens to be heard" portion of the meeting, Mayor Riley asked for a motion to approve the following Consent Agenda items:

Consent Agenda

Consider action to approve minutes of the Regular City Council Meeting of March 3, 2009 and Special City Council Meeting of March 7, 2009 (Caldera).

Consider action on M&C # 03-05-09 with attached ordinance - request to approve budget adjustments to the General Fund for: litigation fees (\$1286), Animal Control Officer purchase of a Super Talon Animal Catcher (a net capture device) (\$1500), and City Public Library expenditure of Loan Star Grant Funds (\$5,451 (Lambert)).

Consider action on M&C # 03-06-09 with attached ordinance - request to amend the City's Code of Ordinances, Article 3.05 "Fences" amending Section 3.05.003 "Dimensions and Appearance," and adding Section 3.05.007 "Nuisances," and 3.05.007 "Variances." (Flores)

A motion was made by Councilman Reyna, seconded by Councilmember Baldrige, to approve the Consent Agenda Items as listed above. Upon vote, Mayor Riley announced that the motion carried and all Consent Agenda items were approved.

Regular Agenda

Consider Action on M&C # 03-07-09 with attached ordinance to authorize the City's financial advisor, First Southwest Company, to proceed with defeasance of the Series 2006 Refunding Bonds and to approve the associated budget adjustments (General Fund

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\$91,944 and Community Center Fund \$199,081) (Lambert).

City Manager Lambert presented two funding options to City Council:

The first option would keep \$20,000 in the fund balance as reserves for cash flow due to variances in revenue versus expenditures and for any unexpected expenditures. He noted that Option One would also require a contribution of \$91,944 from the General Fund to pay the debt off.

The second option would keep \$50,000 in the fund balance as reserves for cash flow due to variances in revenue versus expenditures and any unexpected expenditures. Mr. Lambert stated that this option would also require a contribution of \$121,944 from the General Fund to pay the debt off.

The City Manager explained if the 2006 Refunding Bond's debt was paid in full, the budget amount for the this debt could be used to retire the debt payment for the fire truck.

City Manager Lambert then introduced Ann Entrekin of First Southwest Company. Ms. Entrekin stated that the city should consider refunding the 1998 bond series and join the 1998 bonds with the new debt issued on the fire truck. She continued by stating that no action at this time was necessary; however, she felt that it was important for Council to be aware of their options. The City Manager stated that the issue will be returned for Council action at the next regular Council Meeting.

The Mayor thanked Ann Entrekin for her attendance and open the item up for Council input. Councilmember Dean stated that he preferred Option #1 which would keep \$20,000 in the fund balance.

Following a short discussion, a motion was made by Councilman Reyna, seconded by Councilmember Dean, to accept M&C # 3-07-09 with its attached ordinance; the option that would keep \$20,000 in Fund balance. Upon vote, Mayor Riley announced the motion carried.

Consider action on M&C # 03-08-09 with attached resolution - a request to approve a new mission statement for the City as recommended during the March 7,2009 Special City Council Meeting (Lambert).

Councilman Reyna stated that he had made some suggestions about the structure of the proposed mission statement; however, he needed a few moments to gather his information.

A motion was made by Councilman Reyna, seconded by Councilmember Dean, to approve further consideration of Agenda Item number 7 be suspended until a printout could be made of Councilman Reyna's suggestions. Upon unanimous vote, Mayor Riley announced that agenda item number seven consideration would be suspended.

Consider action on M&C # 03-09-09 with attached ordinance- a request to declare the unopposed candidates for City Council Place No. 1, 3, and 5 elected to office and thereby canceling the May 9, 2009 General Election for the City of Leon Valley (Caldera).

Assistant City Secretary Caldera, presented information regarding the cancellation of the

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general election. She explained that the City Secretary certified that there were no propositions on the ballot, no persons made a declaration of write-in candidacy, and all candidates declared to be on the ballot for the May 9, 2009 General Election were unopposed; therefore, the City Council may, by order or ordinance, declare the unopposed candidates elected to office, in which case the election is canceled. She continued by stating, that if the City Council, by ordinance, determined not to hold an election, the candidates elected through cancellation must still qualify for office and take the oaths of office the same as candidates elected at an election and they would be sworn in at the regular City Council meeting of May 19, 2009.

Following a brief discussion, a motion was made by Councilmember Dean, seconded by Councilman Reyna, to approve M&C # 03-09-09 with its attached ordinance, approving the canceling of the City's May 9, 2009 General Election. Upon vote, Mayor Riley announced the motion carried.

Consider action on M&C # 03-08-09 with attached resolution - a request to approve a new mission statement for the City as recommended during the March 7, 2009 Special City Council Meeting (Lambert).

Development Intern Kathryn Word provided the copies of Councilman Reyna's suggestion on the mission statement to Council. Councilman Reyna reiterated the fact that he was not trying to change the context of the mission statement that was produced during the March 7, 2009 Special City Council Workshop Meeting; however, he wanted the Mission Statement to reflect proper writing format. Councilman Reyna stated that the proposed mission statement that was produced during the March 7, 2009 Special City Council Workshop stated the following; "Providing our community with sustainable Social, Economic, and Environmental quality of life". Councilman Reyna explained that a proper mission statement should express who we are and gave several suggestions.

Mayor Riley thanked Councilman Reyna and asked the audience for input. Hearing no one, she asked for any action from Council.

Following a short discussion, a motion was made by Councilmember Dean, seconded by Councilmember Baldrige, to approve the following mission statement:

"The City of Leon Valley will provide our community with a superior quality of life by balancing social equity, environmental stewardship and economic development to achieve sustainability."

Upon unanimous vote, Mayor Riley announced the motion carried.

Discussion Agenda

Discussion on speed hump policy (Lambert/Riley).

Mayor Riley reported that resident Pete West requested this item be placed on the agenda and he was not present in the audience; therefore, she requested Council's input.

A motion was made by Councilman Reyna, seconded by Councilmember Dean, to postpone discussion Agenda Item # 9 to a time to be determined by the Chair. Upon vote, Mayor Riley

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announced the motion carried.

Discussion on the March 7, 2009 City Council Workshop Meeting followup (Councilman Reyna).

Assistant City Secretary Caldera presented slides on the action plan template used at the March 7, 2009 Special City Council Meeting. The template included five kick-off projects that were discussed at the March 7, 2009 meeting: Poss Road reconstruction, create a Bandera Road vision document, Leon Valley Town Center project, street tree planting program, and a LEEDS construction initiative. She explained that at the workshop the participants separated into groups that represented these five kick-off projects. She continued by stating that the groups were tasked with determining how each of the five kick-off projects met three major components: Social, Environmental, and, Economic and each group had to decide on an activity that would accomplish the project, who was responsible for the project, how it would be funded, and proposed a time-line for the project. Ms. Caldera presented some examples of activities from each group.

Councilman Reyna requested that all the plans be combined into one plan document. No further discussion ensued.

Discussion and report on the 2009 Congressional Cities Conference and available economic recovery money (Lambert).

City Manager Lambert spoke on the American Recovery and Reinvestment Act of 2009. He stated that a list of competitive grants for the city to apply for had been made public. He further stated that the city qualified for a total of 14 grants. Mr. Lambert proposed that a grant writer be hired to work on these grant proposals and informed Council that he bring that option for their consideration at the next council meeting.

City Manager's report (Lambert).

- A. Financial Report for February 2009.**
The City Manager reviewed the revenue and expenses for the month of February 2009 and expressed some concerns on the revenue stream.
- B. Report drought management measure in Leon Valley**
City Manager Lanny Lambert announced that there were no changes.
- C. Report on the City Manger's Annual Employee Satisfaction Survey.**
City Manager Lambert stated that he was very pleased with the results.

Citizens to be heard.

Mayor Riley then asked if anyone in the audience wished to address the Council, seeing no one, she asked for announcements.

Announcements.

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- A. Volksmarch and Trade & Market Day of March 14, 2009**
Mayor Riley thanked resident Al Uvietta for his efforts routing the walking route. She explained that even though it was a cold, rainy day, 125 people joined the Volksmarch's festivities. The Mayor also announced that the Trade and Market Day also had a successful day with 68 booths.
- B. Report on March 18, 2009 Greater Bexar County Council of Cities Meeting.**
Mayor Riley thanked Councilman Reyna for his attendance at this meeting.
- C. Report of March 17, 2009 NARFE District Meeting**
Mayor Riley thanked Councilwoman Nelson for representing the City at this meeting.

Adjourn.

Hearing no further business, a motion was made by Councilman Manea, seconded by Councilman Reyna, to adjourn the meeting. Hearing no objections, Mayor Riley announced the meeting adjourned at 9.07 p.m.

ATTEST:

Chris Riley

Mayor

Crystal Caldera

Assistant City Secretary

These minutes were approved by majority vote of City Council at the Regular City Council Meeting of April 7, 2009.